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CENTRAL MICHIGAN UNIVERSITY

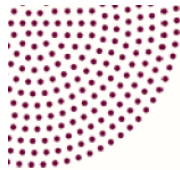
HOW TO REQUEST A LETTER FROM OGE

- 1) Go to **oge.cmich.edu** > **International Students & Scholars**
- 2) Click on the **Learn More** button under **Immigration Advising**
- 3) Click on **Student Letter Request**
- 4) Read the information on this page and click **Submit a Letter Request**; follow the instructions from there

Please read all directions carefully as some letter requests require supporting documentation. Please also note that some letters cannot be written by OGE. If you have letters concerning academic requirements, please see your academic advisor. OGE letters are generally ready with in 3 to 5 business days.

RONAN HALL 330 | CENTRAL MICHIGAN UNIVERSITY | MOUNT PLEASANT, MI 48859

PHONE: (989) 774-4308 | FAX: (989) 774-3690 | WEB: <http://oge.cmich.edu>



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**To schedule an appointment for your
Social Security Number call:**

1-800-772-1213

OR

1-877-405-7667